

Logging a Student Absence in QParents

1

After logging into QParents – Click on **Notify absences**

Future Absences

To advise the schools of any absences today or in the future, please complete the following, then click **Submit** to send this to your schools.

Absence Details

Student and Schools

Student

Start date

20/03/2026

✓

All day

End date

20/03/2026

✓

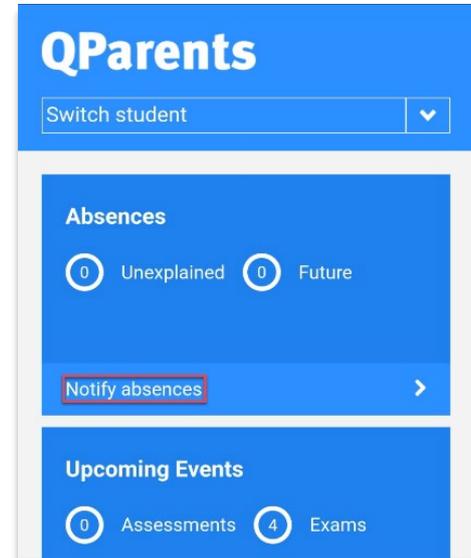
Reason

Unwell

✓

You have 78 characters remaining

Add another absence >
Cancel >
Submit >



2

- Select Student
- Enter Dates and Times (or All Day if applicable)
- Enter Reason
- Click Submit

3

Upon submission,
a success notification will appear.

SUCCESS!

Thank you for notifying the school(s) of the absence(s). The school will contact you by phone or email if they require any further information.