

FACILITY HIRE - EXPRESSION OF INTEREST

Please complete this form and return to:

Facility Hire: FacilitiesHire@hollandparkshs.eq.edu.au

Name of Hirer	
Address	
Phone	
Email	
Purpose of Event	
Facility wanting to hire	
Start Date	Finish Date
Start Time	Finish Time
Public Liability Insurance (\$20 million - copy required)	
YES – we can proceed with hire	<input type="checkbox"/>
NO – we cannot proceed with hire	<input type="checkbox"/>

Additional requirements

Toilets

Other _____

Associated requirements with Hire

- All school requirements for the use of facilities have precedence over all bookings.
- All rubbish must be cleaned and removed offsite by the hirer.
- NO ALCOHOL OR SMOKING is permitted on school grounds.

- If food is used – you must make sure all external areas of the facility are cleaned and the hirer removes rubbish.
- Ensure all lights are turned off in toilets and toilets locked.
- School car park gates must be closed and locked on exit.
- Not disarming or arming the School's Security System will incur a fee to the hirer.

I, _____, have read the above information and have supplied Holland Park State High School a copy of our current Public Liability Insurance with this expression of interest.

Signature: _____

Date: _____